

Franklin County Rural Water District #5

Board Meeting Minutes

July 14th, 2026

Chairman Musick called meeting to order at 7:00PM

Board members present: Chairman John Musick, Vice-Chairman Kyle Raley, Secretary Jarred Laughlin, Vickie Burggraf, and Becky Taylor.

District employees present: Operator Mike Streebin, Operator Drew Shilling, and Bookkeeper Amy Shoemaker.

Guest members present: [REDACTED]

Guests: [REDACTED]

The minutes of the June 9th, 2026, meeting were read. Vickie moved to approve the minutes as corrected. Kyle seconded. All in favor. Motion carried.

The Treasurer's Report was reviewed. Jarred moved to approve the Treasurer's Report. Kyle seconded. All in favor. Motion carried.

Operator's Report: Mike stated: the district diverted 1,643,300 gallons from the wells and collected for 1,557,383 gallons in June. A difference of 85,917 gals or 5.23%. 79,368 gallons were supplied from the Baldwin connection while 76,620 gallons were collected in June. A difference of 2,748 gals or 3.46%. The total combined for June was 1,722,668 Gallons with 1,634,003 Gallons collected. The total loss across the district was 88,665 or 5.15%

Drew stated: He received an estimate from Comm-Tronix for the battery backup on the water tower and a pressure transducer notification system on the well pumps. Both would total \$1925.00. Well #7 is scheduled for rehab on Friday 7-17-26. The pump will be replaced, and the well will be flushed and cleansed. The rehab should take a week or so and service will not be affected.

Bookkeeper's Report. Amy stated: The attorney has completed the revision to the by-laws. This will be discussed at the next meeting. He has sent a letter to Gateway Fiber requesting they work with him directly. He has requested further clarity regarding their intentions with the tower lease. There are legal concerns with their original letter. The lease is currently a two-year contract which would expire in Nov of 2026, however the 180-day advance notice to amend or cancel was not received. Therefore, the tower lease agreement with JMZ Corporation has renewed until November 2028.

Report of Committees(s) Vickie and Becky met with financial advisor Richard Liess. He suggested a simple IRA would work the best and be the simplest to get going for employees. Employer match is limited at 2% min and 3% max. Employee contribution is capped at \$17,000 a year with increases in cap for employees above 50 years of age. Mike could elect to contribute up to \$21,000 max per year. The committee will continue to work on retirement plans and details going forward.

The bills to be paid were reviewed. Jarred moved to approve payment of the bills. Kyle seconded. All in favor. motion carried.

Old Business:

- Board reviewed the updated Request for Benefit Unit Transfer document. Kyle moved to accept the draft and send the Request for Benefit Unit Transfer document to attorney review. Becky seconded. All in favor. Motion carried.
- Discussed the revisions to the Rules and Regulations from Attorney Quentin Kurtz.

A new termination notice is now required by state law when account is past due. User will have a right to have a hearing before forfeiture. State law now requires that forfeitures due to lack of payment be reinstated upon payment of all balances due. A proposed change to rules and regulations to comply with state law was prepared by attorney. Kyle moved to table till next month. Jarred seconded. All in favor. Motion carried.

New Business:

- Discussed approving a Benefit Unit (Application #2026-08) for Taub Baptist Church to be located at 4097 Nevada Road, in Franklin County. The Engineer has already approved this new Benefit Unit/meter. Jarred moved to approve application #2026-08 for Taub Baptist Church for the property described. Kyle seconded. All in favor. Motion carried.
- Board reviewed the District's Municipal Water Conservation Plan. Plan was revised with information added with district website. Added an exclusion for watering livestock and pets under the regulated actions section. Jarred moved to approve the Municipal Water Conservation as revised. Kyle seconded. All in favor. Motion carried.
- Reviewed the District's Emergency Water Supply Plan. Added the district website in emergency contacts section D. Cleaned up the verbiage in section 4 C. Cleaned up the verbiage of section 6 C 1. Jarred moved to approve the District's Emergency Water Supply Plan as revised. Kyle seconded. All in favor. Motion carried.
- Kyle moved to approve purchasing the battery backup for the water tower and notification system for wells from Comm-Tronix for \$1925.00. Becky seconded. All in favor. Motion carried
- Discussed an article in The Kansas Lifeline pertaining to warning about DOXO payment systems. The district has some customers still using this service. A warning regarding use of DOXO will be put on the district website. Bills will have a note referring to website for warning about DOXO.

Correspondence(s): none

Adjournment: Kyle moved to adjourn. Jarred seconded. All in favor. Motion carried. Meeting adjourned at 09:18pm

The next Board Meeting is Aug 11th, 2026, 7:00 p.m. at Hayes Township Hall

Submitted by Jarred Laughlin Secretary