

Franklin County Rural Water District #5

Board Meeting Minutes

June 9th, 2026

Chairman Musick called meeting to order at 07:00PM

Board members present: Chairman John Musick, Vice-Chairman Kyle Raley, Secretary Jarred Laughlin, Vickie Burggraf, and Becky Taylor.

District employees present: Operator Mike Streebin, Operator Drew Shilling, and Bookkeeper Amy Shoemaker.

Guest members present: 

Guests: Michael Peroo

Michael Peroo presented the 2025 Audit which revealed the district is in a strong financial position, but close attention should be given to keep revenue in line with operating expenses.

The minutes of the May 12th, 2026, meeting were read. Becky moved to approve the minutes. Vickie seconded. All in favor. Motion carried.

The Treasurer's Report was reviewed. Vickie moved to approve the Treasurer's Report. Becky seconded. All in favor. Motion carried.

Operator's Report: Mike stated: the district diverted 1,424,300 gallons from the wells and collected for 1,383,390 gallons in May. A difference of 40,910 gals or 2.7%. 68,073 gallons were supplied from the Baldwin connection while 65,850 gallons were collected in May. A difference of 2,223 gals. The total combined for May was 1,492,373 Gallons with 1,449,240 Gallons collected. The total loss across the district was 43,133 or 2.89%

Drew stated: The generator is fixed and will be getting scheduled for an annual maintenance plan and load test. The rehab for Well #7 is on hold awaiting a new pump motor. Drew is still waiting for an estimate from Comm-Tronix on the pump notification system. A battery back-up for the water tower is also recommended which is estimated to cost \$1500-\$2500. Drew is also currently working with the attorney for an easement for a new meter install.

Bookkeeper's Report. Amy stated: The Board will need to review the Water Conservation Plan and Emergency Action Plan at the July meeting. She will be having a phone conference with the attorney about changes to the By-Laws, Rules & Regulations and the letter from Gateway. The district printer has been repaired. The loan payoff check has cleared the bank, and the loan is official closed.

Report of Committees(s) none

The bills to be paid were reviewed. Jarred moved to approve payment of the bills. Kyle seconded. All in favor. motion carried.

Old Business:

- The review of the updated Request for Benefit Unit Transfer document was tabled till next month.
- Discussed policy adopted January 1, 2026, as approved in the September 9, 2025, Board Meeting Minutes regarding providing employees Mike Streebin and Amy Shoemaker \$400 per month to purchase health insurance. Kyle moved to adopt resolution No. 26-01 formally adopting this policy of \$400/month reimbursement for Amy Shoemaker and Mike Streebin. Jarred seconded. All in favor. Motion carried.

New Business:

- Jarred moved to nominate Vickie and Becky for the Employee Benefits Committee Kyle seconded. All in favor. Motion Carried.
- Discussed the Application for Water Service (Application #2026-04) for [REDACTED] RDP1 to be located along the north side of County Line Road approximately 1,000 feet east of Montana Road in Douglas County. The Engineer has already approved this new Benefit Unit/meter. Kyle moved to approve application #2026-04 for [REDACTED] for the property described. Becky seconded. Becky and Kyle in favor. Jarred opposed due to incomplete application. Vickie abstained. Motion carried.
- Discussed the Application for Water Service (Application #2026-05) for [REDACTED] DP2 to be located along the north side of County Line Road approximately 1,900 feet east of Montana Road in Douglas County. The Engineer has already approved this new Benefit Unit/meter. Becky moved to approve Application #2026-05 for [REDACTED] for the property described. Kyle seconded. Becky and Kyle in favor. Jarred opposed due to incomplete application. Vickie abstained. Motion carried.
- Discussed the Application for Water Service (Application #2026-06) for [REDACTED] to be located along Missouri Road with an address of 4435 Missouri Drive in Franklin County. The Engineer has already approved this new Benefit Unit/meter. Kyle moved to approve application #2026-06 for [REDACTED] for the property described. Becky seconded. Becky and Kyle in favor. Jarred opposed due to incomplete application. Vickie abstained. Motion carried.

Correspondence(s): Jarred read a thank you card from [REDACTED] and Family

Adjournment: John declared meeting adjourned at 9:00 PM

The next Board Meeting is July 14th, 2026, 7:00 p.m. at Hayes Township Hall

Submitted by Jarred Laughlin Secretary